# NHS Golden Jubilee

### **Meeting:** **NHS Golden Jubilee Board Meeting**

### **Meeting date** **29 May 2025**

### **Title:** **2024/25** Annual Delivery Plan Quarter 4 Update

### **Responsible Executive/Non-Executive:** **Carole Anderson - Director of TSPP**

Report Author: Zaid Tariq - Deputy Director, QPPP

**Ewen McGregor - Senior Planning Manager**

**Anne-Marie Aitken - Programme Support Officer**

## 1 Purpose

### This is presented to the NHS Golden Jubilee Board for:

### Approval

### This report relates to an:

* Annual Operational Plan

### This aligns to the following NHS Scotland quality ambition(s):

* Safe
* Effective
* Person Centred

**This aligns to the following NHSGJ Corporate Objectives:**

* Leadership, Strategy and Risk
* High Performing Organisation
* Optimal Workforce
* Facilities Expansion and Use
* Centre for Sustainable Delivery
* NHS Scotland Academy and Strategic Partnerships
* Culture, Wellbeing and Values

## 2 Report summary

## 2.1 Situation

This paper seeks the NHS Golden Jubilee (GJ) Board’s agreement and sign-off of NHS Golden Jubilee’s Annual Delivery Plan (ADP) Quarter (Q) 4 update. The Q4 Review Note is included as an appendix, in addition to the NHS Scotland Academy (NHSSA) ADP2 Delivery Planning Template (DPT), and Centre for Sustainable Delivery (CfSD) Q4 Update Report that will be submitted to the Scottish Government.

Recognising the need to provide NHS Golden Jubilee’s (NHS GJ) Executive Leadership Team (ELT) with timely assurance and delivery updates, the Q4 review was considered by ELT on 26 May 2025.

## 2.2 Background

The Q4 update provides information on progress against deliverables at end of March 2025 and a RAG status indicator for each deliverable. The DPT has been developed to monitor progress of priority actions in line with Scottish Government Planning Guidance which is structured around the ten national NHS recovery drivers:

* Primary and Community Care
* Urgent and Unscheduled Care
* Mental Health
* Planned Care
* Cancer Care
* Health Inequalities and Population Health
* Women and Children’s Health
* Workforce
* Digital Services and Innovation Adoption
* Climate

Subject to Board approval, the Q4 update will be submitted to Scottish Government on 30 May 2025.

## 2.3 Assessment

The Q4 Review Note is included as an appendix with this submission. The document provides the detail of the Q4 end position.

Senior organisational leads have reviewed and updated the templates for their respective areas. A short narrative progress update has been provided for each of the deliverables, and RAG indicator statuses assigned. The Q4 DPT is available on request should members wish to view the detail which will be submitted to Scottish Government on 30 May 2025.

**Table 1** outlines the overall RAG status of the Board’s deliverables at Q4 end:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **RAG Status** | | **Q1 Position** | **Q2 Position** | **Q3 Position** | **Q4 Position** |
|  | Unlikely to complete on time / meet target | N/A | - | - | - |
|  | At risk - requires action | N/A | 1 | 5 | 4 |
|  | On track | N/A | 11 | 7 | 8 |
|  | Complete | N/A | - | - | - |
|  | **Total** | **N/A** | **12** | **12** | **12** |

***Table 1: DPT Overview at Q4 End***

At Q4 end, 8 out of 12 deliverables are on track with a Green RAG status.

A notable achievement is the improvement of Digital Services Innovation Adoption deliverable 9.3: **Delivery of Year 1 of the GJNH Digital Improvement Plan; Upgrade of key digital systems including TrakCare, LIMS and Clinical Portal; Development of Digital Champions Network and Rollout of M365 products.** This has changed from an Amber RAG status at Q3 end to a Green RAG status at Q4 end.

There are 4 deliverables with an Amber RAG status which require action. These deliverables relate to the following recovery drivers: Planned Care; Cancer Care and Digital Services Innovation Adoption. Progress and mitigations for these deliverables are described in the Q4 DPT. There are no deliverables with a Red RAG status at Q4 end.

Following discussion with NHS Education for Scotland (NES), NHSSA will continue to complete the ADP2 template. The NHSSA Q4 ADP2 update is included for note as an appendix, pending approval by the Executive Programme Group (EPG) on 21 May 2025.

The CfSD Q4 Update Report was approved at the Strategic Portfolio Governance Committee (SPGC) on 01 May 2025 and is included as an appendix for awareness.

All amber deliverables will continue to be monitored within operational plans throughout 2025/26. In addition, green deliverables with ongoing actions will continue to be monitored through other existing NHS GJ governance routes.

### 2.3.1 Quality/ Patient Care

No direct impact – progress monitoring.

### 2.3.2 Workforce

No direct impact – progress monitoring.

### 2.3.3 Financial

No direct impact – progress monitoring.

### 2.3.4 Risk Assessment/Management

Risks will be assessed and managed locally within lead divisions / departments. Where necessary risks will be escalated through existing risk escalation hierarchy.

### 2.3.5 Equality and Diversity, including health inequalities

Delivery Planning Templates form part of the Board’s internal Delivery Plan progress reporting framework. The Delivery Plan sets out NHS Golden Jubilee’s priorities for 2024-2027. These include services to patients, and organisational development priorities affecting staff. Relevant Board strategies and policies including Diversity and Inclusion Strategy, Equality Outcomes, and Health and Wellbeing Plan were considered in developing the Delivery Plan.

### An impact assessment has not been completed because the contents of this paper and appendices are progress updates on existing signed-off plans, and do not therefore require an additional EQIA.

### 2.3.6 Climate Emergency and Sustainability

No direct impact – this update reflects actions on climate from our ADP 2024/25.

### Communication, involvement, engagement and consultation

The Board has carried out its duties to involve and engage external stakeholders where appropriate:

* Organisational leads, throughout March and April 2025

### Route to the Meeting

This information has been previously considered by the following groups as part of its development. The groups have either supported the content, or their feedback has informed the development of the content presented in this report:

* Executive Leadership Team – 26 May 2025

## 2.4 Recommendation

NHS Golden Jubilee Board members are asked to approve the quarterly updates from NHS Golden Jubilee’s Q4 Delivery Planning Template prior to submission to Scottish Government.

## List of appendices

The following appendices are included with this report:

* Appendix 1: Q4 Review Note
* Appendix 2: NHSSA Q4 ADP2
* Appendix 3: CfSD Q4 Update Report